

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
WORK SESSION
AUGUST 7, 2025

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The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session Meeting on the 7th of August, 2025 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 p.m.

ROLL CALL – Present: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier
Absent: Mrs. Gundrum

Also present: Mr. Smith, Mr. Phillips, Mr. Hussel, Mrs. Hauer, Mrs. Aug, Mr. Perry & Mr. Clemmons
Absent: None

PLEDGE OF ALLEGIANCE – Mike Napier

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

25-68 RESIGNATIONS/EXTRACURRICULAR RESIGNATIONS/EMPLOYMENT– Mr. Hussel

MOTION – Moved by Mr. Napier to approve the following:

A. Personnel – Professional

1. Resignations

- a. Mary Breedlove, North, 4th grade ELA
(effective at the end of the 2024-2025 school year; for personal reasons)
- b. Aimee Dunn, Curriculum, Orton Gillingham Trainer
(effective January 30, 2026; for retirement purposes)
- c. Ryan Forbush, Creekside, Intervention Specialist
(effective at the end of the 2024-2025 school year; for personal reasons)
- d. Stephanie Lymangrover, East, Kindergarten
(effective at the end of the 2024-2025 school year; for personal reasons)
- e. Chelsea Schneider, South, RN
(effective at the end of the 2024-2025 school year; for personal reasons)
- f. Gwendolyn Trujillo, Senior High, American Sign Language
(effective July 9, 2025; for personal reasons per agreement)

2. Extracurricular Resignations

- a. Ryan Forbush, Athletic Director, Assistant, 7th/8th Grade
(effective 2025-2026 school year; for personal reasons)
- b. Melissa Hulley, Elementary Drama Club Advisor, East
(effective 2025-2026 school year; for personal reasons)

3. Employment

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- a. Emma Bartlett, Crossroads, 8th grade Math/Science
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- b. Anne Carroll, East, Kindergarten
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- c. Andre Eam, North, 4th grade ELA
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- d. Tyler Elrod, Creekside, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- e. Grant Hubbard, Senior High, Social Studies
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- f. Marisa Hulley, North, 1st grade
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- g. Morgan Keller, North, 3rd grade ELA
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- h. Weston Minnich, North, 2nd grade ELA
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- i. Gracie Whittaker, South, 4th grade ELA/Science/Social Studies
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- j. Extracurriculars 2025-2026

Senior High

Jennifer Carroll, House (Tribal) Coordinator 50%
Lauren Cummins, Cheer Coach, JV Basketball
Lauren Cummins, Cheer Coach, JV Football
Alexis Fields, Hope Squad Advisor
Alexis Fields, House (Tribal) Coordinator 50%
Matthew Friday, Volleyball, Assistant Girls
Elizabeth Gladish, Special Needs Fishing Trip & Field Day, Coordinator
Brian Graham, Cross Country, Varsity Assistant
Christian Johnson, Soccer, Varsity Girls Head Coach
Michael Massie, Drama Director Associate
Emma O'Toole, Women in STEM Club Coordinator 50%
Corey Simmins, Golf, Varsity Girls
Kylie Sweet, Women in STEM Club Coordinator 50%

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Lori Vail, PBIS Advisor 50%
Doris Williams, PBIS Advisor 50%
Darren J. Wyrick, Indian Spirit Sponsor

Freshman

Madalyn Blake, Cheer Coach, Basketball
Madalyn Blake, Cheer Coach, Football
Scott Burley, Soccer Coach, Assistant Girls
Lily Gonzalez, Soccer, Girls
Erica Ostendorf, Volleyball, Girls

Middle – Creekside Middle and Crossroads Middle Combined

Aaron Carroll, Cross Country
Kelly Massie, Show Choir Assistant Director
Amy Piatt, Cross Country
Alexis Trentman, Cross Country, Middle School Head Coach, 7th/8th Grade
Alexis Trentman, Track, Middle School, 7th/8th Grade

Middle – Creekside Middle

Haley Lewis, Cheerleader Coach, 6th Grade
Haley Lewis, Cheerleading Coach, 7th/8th Grade (Basketball)
Haley Lewis, Cheerleading Coach, 7th/8th Grade (Football)
Amberly Minton, Chess Club
Austin Staton, Athletic Director, Assistant

Middle – Crossroads Middle

Kayla Adkins, Cheerleading Coach, 7th/8th Grade (Basketball)
Kayla Adkins, Cheerleading Coach, 7th/8th Grade (Football)
Molly English, Volleyball Coach, 7th/8th Grade (contract #1)
Molly English, Volleyball Coach, 7th/8th Grade (contract #2)

Central Elementary

Leigh Terry, Elementary Intramural Soccer Coach

Compass Elementary

Lisa Gundler, Intramurals

East Elementary

Kathy Ackerman, Elementary Wellness Coordinator
Christie Riggs, Unit Leader 3rd Grade

North Elementary

Melissa Rump, Elementary Wellness Coordinator

West Elementary

Katie Tewell, Unit Leader Preschool/ Kindergarten 50%

k. EL Tutors 2025-2026

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Mamta Bajgain
Kelly Becker
Heidi Botkin
Dakota Carrillo
Kimberly Cline
Kasey Fuchs
Erica Graham
Candace Manning
Ashley Mears
Molly Miller
Daniel Sims

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated EL Tutor at the rate of \$35.42 per hour, effective for the 2025-2026 school year.)

l. Substitute Teachers 2025-2026

Maiya Caldwell
Patricia Cossey
Heather Harkins
Jennafer Morningstar
Heather Richards
Grace Toulouse

(All recommendations are for the 2025-2026 school year at a rate of \$125 per day.)

m. Substitute Nurses 2025-2026

Chelsea Schneider
Sue Shepherd

(All recommendations are for the 2025-2026 school year at a rate of \$125 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

25-69

REDUCTION IN FORCE/RESIGNATIONS/EMPLOYMENT/SUPPORT SUBSTITUTES/
CORRECTION – Mr. Hussel

MOTION – Moved by Mrs. Berding-Miller to approve the following:

B. Personnel – Support

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1. Reduction in Force

- a. Brittany Benzing, Compass, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- b. Cindy Hassler, South, Educational Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- c. Samantha Hatcher, Compass, Educational Support Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- d. Patricia Jeffries, North, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- e. Heaven Larkin, North, Educational Support Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- f. Carla Magers, West, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- g. Susan Miner, North, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- h. Charles Myers, South, Educational Support Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- i. Melissa Niinisto, Compass, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- j. Melissa Troup, North, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)
- k. Justice Wood, Compass, Latchkey Assistant
(effective the end of the 2024-2025 school year; for District financial reasons)

2. Resignations

- a. Dennis Bertsch, Transportation, Bus Driver
(effective the end of the day May 28, 2025; for personal reasons)
- b. Andrea Biggs, South, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- c. Lashawnda Blakey, Crossroads, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- d. Leslie Botts, North, Secretary III
(effective the end of the day August 12, 2025; for personal reasons)

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- e. Alexa Braunig, Crossroads, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- f. Paula Cocola, Senior High, Food Service Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- g. Monica Ervin, District, Confidential Receptionist
(effective the end of the day August 6, 2025; for personal reasons)
- h. Shellie Doyle, Creekside, Clerk IV
(effective the end of the day August 4, 2025; for personal reasons)
- i. Shannon Froment, Transportation, Bus Driver
(effective the end of the 2024-2025 school year; for personal reasons)
- j. Suzanne Gross, Senior High, Food Service Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- k. Barbara Guth, South, Educational Assistant
(effective the end of the day July 31, 2025; for retirement purposes)
- l. Michelle Harvey, Transportation, Bus Driver
(effective the end of the 2024-2025 school year; to accept another position within the District)
- m. Jody Hensley, South, Educational Assistant
(effective the end of the day May 31, 2025; for retirement purposes)
- n. Amanda Jenson, Transportation, Bus Driver
(effective the end of the 2024-2025 school year; for personal reasons)
- o. Tiena Johnson, Transportation, Bus Driver
(effective the end of the 2024-2025 school year; to accept another position within the District)
- p. Tammy Joseph, Senior High, Clerk IV
(effective the end of the 2024-2025 school year; for personal reasons)
- q. Giah Chen Khoo, East, Educational Support Assistant
(effective the end of the 2024-2025 school year; to accept another position within the District)
- r. Rose Lamb, District, Confidential Clerk IV
(effective the end of the day September 30, 2025; for retirement purposes)
- s. Amie Lee, Crossroads, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)

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- t. Amber Levline, Senior High, Cook
(effective the end of the 2024-2025 school year; for personal reasons)
- u. Leslie Lunsford, Senior High, Food Service Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- v. Kathleen Mayes, Transportation, Educational Assistant
(effective the end of the day October 31, 2025; for retirement purposes)
- w. Amanda Naylor, Creekside, Educational Assistant
(effective the end of the 2024-2025 school year; for retirement purposes)
- x. Lara Nelson, East, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- y. Charly Sciutti, Crossroads, Food Service Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- z. Victoria Scungio, Compass, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- aa. Joni Turner, Central, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- bb. Dawnyell Verbosky, Transportation, Bus Driver
(effective the end of the 2024-2025 school year; to accept another position within the District)

3. Employment

- a. Zahrya Bailey, Senior High, Educational Assistant
(effective August 6, 2025; for a replacement position)
- b. Kenneth Barnes, Compass, Temporary Custodian
(effective July 28, 2025 through October 28, 2025; for a replacement position)
- c. Melanie Bell, Creekside, Data Entry I
(effective August 4, 2025; for a replacement position)
- d. Lisa Bernert, Senior High, Educational Assistant
(effective August 6, 2025; for a replacement position)
- e. Kari Burdine, Central, Educational Support Assistant
(effective August 6, 2025; for a replacement position)
- f. Gabrielle Crane, East, Educational Assistant
(effective August 6, 2025; for a replacement position)

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- g. Maggie Eason, Freshman, Educational Assistant
(effective August 6, 2025; for a replacement position)
- h. Alejandra Espinoza, Central, Secretary III
(effective July 14, 2025; for a replacement position)
- i. Sara Gray, North, Educational Assistant
(effective August 11, 2025; for a replacement position)
- j. Michelle Harvey, Transportation, Chauffeur
(effective August 11, 2025; for a replacement position)
- k. Cheri Huegel, Creekside, Educational Assistant
(effective August 6, 2025; for a replacement position)
- l. Marrisa Jamison, Compass, Secretary III
(effective August 4, 2025; for a replacement position)
- m. Tiena Johnson, Transportation, Chauffeur
(effective August 11, 2025; for a new position)
- n. Robert Kain, Transportation, Bus Driver
(effective August 11, 2025; for a replacement position)
- o. Giah Chen Khoo, East, Educational Assistant
(effective August 6, 2025; for a replacement position)
- p. Kristy Korb, Senior High, Clerk IV
(effective August 11, 2025; for a replacement position)
- q. Isaac Lunsford, Senior High, Temporary Custodian
(effective July 29, 2025 through October 29, 2025; for a replacement position)
- r. Carla Magers, Senior High, Educational Assistant
(effective August 6, 2025; for a replacement position)
- s. Stacy McDaniel, Senior High, Educational Assistant
(effective August 6, 2025; for a replacement position)
- t. Doug Messer, Transportation, Bus Driver
(effective August 11, 2025; for replacement position)
- u. Susan Miner, Crossroads, Educational Assistant
(effective August 6, 2025; for a new position)
- v. Brenda Mount, Creekside, Educational Assistant
(effective August 6, 2025; for a replacement position)

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- w. Julia Silver, Creekside, Clerk IV
(effective August 4, 2025; for a replacement position)
- x. Melissa Troup, North, Educational Assistant
(effective August 6, 2025; for a replacement position)
- y. Dawnyell Verbosky, Transportation, Chauffeur
(effective August 11, 2025; for a replacement position)

4. Support Substitutes 2025-2026

Elizabeth Jarvis
David Nieman
Ross Shaw
Lakrisha Tatum

(All recommendations are for the 2025-2026 school year at a rate approved by the Board, and contingent upon satisfactory submission of all required documents.)

5. Correction

- a. Dennis Bertsch, Transportation, Bus Driver
(rescind termination effective May 28, 2025)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Napier

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Board Policy – Kim Hauer

- a. JFCK - Use of Cellphones and Electronic Communication Devices by Students

Mrs. Hauer discussed the rationale for the no cell phone policy, the rules of the policy, and the consequences. Mrs. Hauer stated this will be an adjustment for secondary students. Mr. Napier asked if it includes the hallway and lunchroom. Mr. Clark asked when it starts. Mr. Begley asked if the policy is on the website. Mr. Napier asked about medical conditions, which there are exceptions for medical reasons.

2. Bus Stops for the 2025-2026 School Year – Lance Perry

Mr. Perry stated this is an annual requirement for bus stops. He offered to send a digital copy to the Board if they would like to see it since it is a large number of pages.

3. Right At School Contract – Matt Crapo

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Mr. Crapo discussed the transition to Right At School, explained that the reduction in force employees were offered positions as educational assistants or a position at Right At School. He stated by Fall Break, they hope to have latchkey at all elementaries.

4. AP Calculus Course Fee – Mandy Aug

Mrs. Aug said this is a change to the AP Calculus fee due to the test prep book being out of print. They were able to get a new test prep book which was cheaper than the last one approved. The new course fee will be \$33.00.

5. ELA and Social Studies Courses Study – Mandy Aug

Mrs. Aug said this is the final two courses of studies needing approval. She thanked Mrs. Sweeney and her department heads for streamlining this process for grades 6-12 and thanked Georgine Bowman and Debbie Fescina for organizing the core literature lists for grades K-5.

6. Bookworms ELA Curriculum and i-Ready Approval – Mandy Aug

Mrs. Aug stated we are transitioning to bookworms as our new ELA core curriculum. The district is moving to iReady for our reading intervention personalized learning program. We need to take action on iReady to comply with ODEW's requirement.

7. Treasurer Consultant Performance Contract – Jason Hussel

Mr. Hussel said this is for a performance contract for Amy Lee who is willing to extend her expertise and guidance.

8. OSBA Annual Conference Planning: Attendance and Delegate Designation – Jay Phillips

Mr. Phillips said the Capital Conference will be November 16-18 and we need to talk about a delegate and alternate to attend. Mr. Napier offered to attend as the delegate and Mrs. Berding-Miller will be the alternate. This will be voted on at the next meeting.

25-70

APPROVAL OF BOARD POLICY/APPROVAL OF BUS STOPS FOR THE 2025-2026 SCHOOL YEAR/APPROVAL OF THE RIGHT AT SCHOOL CONTRACT FOR THE 2025-2026 SCHOOL YEAR/APPROVAL OF UPDATED AP CALCULUS FEE FOR THE 2025-2026 SCHOOL YEAR/APPROVAL OF A PERFORMANCE CONTRACT FOR UP TO SIXTY HOURS FOR TREASURER CONSULTANT, AMY LEE, EFFECTIVE AUGUST 1, 2025-OCTOBER 31, 2025

MOTION – Moved by Mr. Napier to approve the following:

D. Items for Board Action

1. Recommend approval of the following Board Policy:

a. JFCK - Use of Cellphones and Electronic Communication Devices by Students

2. Recommend approval of bus stops for the 2025-2026 school year. (A complete set of bus stops and routes are available for review in the Transportation Office.)

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3. Recommend approval of the Right At School contract for the 2025-2026 school year.
4. Recommend approval of updated AP Calculus fee for 2025-2026 school year.
5. Recommend approval of a performance contract for up to 60 hours for Treasurer Consultant, Amy Lee, effective August 1, 2025 – October 31, 2025.

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

COMMITTEE REPORTS

A. Legislative Update – Jerrilynn Gundrum

Nothing to report due to Mrs. Gundrum's absence.

B. Butler Tech – Brian Begley

Nothing to report.

C. Student Achievement – Abby Berding-Miller

She stated that last weekend, a senior student attended the Unity and Public Health Research Conference in Columbus, Ohio. She gave a shout out to Nihar Patel for the award for Best Scientific Research Paper.

D. Parks and Recreation – Scott Clark

He stated the Farmers Market is on Wednesdays and Marsh Lake hosting acoustic guitar performances on Friday nights and on Saturday, October 4th, the International Celebration is from 3:00 p.m.-9:30 p.m. with live music and dancing. He mentioned business are being asked to sign up for trunk or treat.

E. Planning Commission – Billy Smith

He said that Doug Robertson reported that it's anticipated that the Forest Fair Mall closing deal will be done in the next thirty days and there is currently a proposal for condominiums at John Gray and Pleasant Avenue.

ANNOUNCEMENTS

August 8, 2025 – Inservice Day #1 (No Students), All School Offices CLOSED for District Staff Meeting (8:00 AM – 11:00 AM)

August 11, 2025 – Students Report (Only students PK-12 with last names beginning with the letters A-L)

August 12, 2025 – Students Report (Only students PK-12 with last names beginning with the letters M-Z)

August 13, 2025 – All Students Report

August 21, 2025 – Board Meeting (Regular Session), 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Community Room

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BOARD MEMBER COMMENTS

Mr. Napier – He thanked everyone for all the work on the cell phone policy and latchkey. He also thanked Nina Rose for all the work on the Back to School Bash.

Mrs. Berding-Miller – She thanked the administration team for always being on top of the quickly moving policies, keeping our students safe, and making sure our students have everything they need. She is beyond grateful for all the work the admin team does for the district. She also wanted to welcome all the students who are starting school on Monday.

Mr. Clark – He echoed the thank you's to the administrative team. He commented on the Back to School Bash being amazing. He welcomed the new teachers who are coming in and stated he was really looking forward to opening day with staff tomorrow.

Mr. Begley – He said Right at School is a win-win for everyone. He said thank you to Mr. Crapo for helping it be affordable to our families. He stated the Back to School Bash was magical as always with the number of backpacks given out that morning was estimated to be between one thousand five hundred (1,500) to two thousand (2,000).

25-71

EXECUTIVE SESSION

MOTION – Moved by Mr. Napier to recess to Executive Session at 7:01 p.m. to discuss the following:

The discipline of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation
Economic Development Assistance R.C. 121.22 (G) (8)

SECOND – Seconded by Mrs. Berding-Miller

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

The Board resumed the meeting at 7:54 p.m.

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ADJOURNMENT

MOTION – Moved by Mr. Napier to adjourn the meeting.

SECOND – Seconded by Mr. Clark

ROLL CALL – Ayes: Mr. Begley, Mrs. Berding-Miller, Mr. Clark & Mr. Napier

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 7:55 p.m. by the President, Mr. Begley.

President

Attest: _____
Treasurer